



Brentwood Environmental Business Alliance Board Meeting

**Date: 29th July 2022
Time: 12.00 – 13.00**

Venue: Via Microsoft Teams

A G E N D A

Attendees:

Agenda Item		Lead	Time
1.	Welcome	Chair	12:00 – 12:05
2.	Minutes of previous meeting	Chair	12:05 – 12:10
3.	Actions from previous meeting: <ul style="list-style-type: none">• Tree planting action plan to be created• Businesses to fill out case study form for new BEBA website• Carbon Webinar to have own page on website• Board to send any photos to Ottie to add to website	All	12:10 – 12:20
4.	Tree planting action plan	A Marsh	12:20 – 12:30
5.	BusinessTime in Essex proposal	O West	12:30 – 12:35
6.	BEBA Admin <ul style="list-style-type: none">-approval of logo for members/ happy to email out to those who have made a pledge on the website (email will be sent to promote this)-procedure for when businesses ask to advertise themselves etc-approval for BEBA to be used to promote councils environment strategy business survey	All/ O West	12:35 – 12:40
7.	Brentwood Business Showcase sustainability zone	All/ L Edmonds	12:40 – 12:45
8.	Shared Prosperity Fund	All/ L Edmonds	12:45 – 12:50
9.	Any other business	All	12:50 – 12:55
10.	Next Meeting Date & Close	All	12:55 – 13:00